



## WOMEN'S GOLF ASSOCIATION

[www.maplewoodwomensgolf.com](http://www.maplewoodwomensgolf.com)

### NEW MEMBER WELCOME PACKET

Included in this packet:

- Introduction to the Club
- Terminology, Definitions, etc
  - Tee Times
  - Competitions
  - Scorecards
  - Handicaps
  - Membership package
  - Organizations
  - Binders
  - Rules
  - Miscellaneous
    - Bulletin Board
    - Meetings
    - Communication
    - Volunteer Opportunities
- Enclosed/Other resources:
  - FAQ's Pamphlet
  - USGA Rules Book <http://www.usga.org/rules-hub.html>
  - USGA rules videos: <http://www.usga.org/rules-hub/education.html>



The logo features a stylized green maple leaf on the left, partially overlapping the letter 'M' of the word 'MAPLEWOOD'. The word 'MAPLEWOOD' is written in a bold, orange, sans-serif font. Below it, the words 'Women's Golf Association' are written in a black, sans-serif font.

# MAPLEWOOD Women's Golf Association

Welcome to our club!

We are very pleased you have chosen our club for your venture into the world of golf. As you start playing with us, you will find all kinds of rules, procedures, tournaments, rules, etiquette, cards, rules, fun, socializing and more rules that are part of our club. It can be a daunting journey through all our “stuff”.

To help you become familiar with our club, we have a mentor that will be contacting you to arrange tee times with more seasoned members to help you navigate our procedures. Check our Member Directory to locate the name and contact information for the current year's Mentor Chairperson(s).

In addition to our Mentor, we have two other great sources of information:

- ✓ **Our website:** [www.maplewoodwomensgolf.com](http://www.maplewoodwomensgolf.com)
- ✓ **Member Directory** – Please READ this and get familiar with it, there is a lot of information in it.

Here are a few “facts” about us:

- The club has been around since the 1950's
- We average around 100 members each year.
- Our members have handicaps that range from 2 to 54 (USGA only allows a max of 54)
- Several members are over age 70 and still going strong, many with lower handicaps!
- A few have been members for 25-30 years.
- Some only golf on the weekends, or after work.

We are a 501c7 non profit club. As such we are required to have a Constitution, By-laws, and a specific “purpose”. That purpose is:

*.... this Association shall be to promote the interest of golf among women, to hold regular golf competitions, to hold tournaments for annual championship, and to conduct social activities for the mutual pleasure and recreation of its membership. (2/11)*

What does your membership dues pay for?

- \$39 is paid to WaGolf for GHIN handicap
  - Includes membership to the PNGA and USGA associations
  - Free subscription to PNW Golfer magazine
- \$17 goes into our Weekly Competition payouts (more on that later).
- \$22 is used in our General Fund - Examples of expenses we pay are dues for the City and State association, printing expenses, trophies, luncheon decorations, office supplies, hole in one awards, and the biggest – Maplewood major tournament payouts.
- \$2 Hole in One insurance – used to pay for gold and silver pins.

Membership package with discount offers from the golf course and Riverrock Restaurant pretty much offset your dues. Benefits for the golf course will be added to your account at the register.

Maplewood has some awesome staff that will be more than happy to help you.

- Steve Meyers, General Manager
- Kirk Gleason, our Head PGA Professional

Also, as a member, the Pro Shop offers a 10% discount on all regularly priced merchandise, excluding balls, grips and gloves.

# MAKING A TEE TIME

Now that you know a little bit about us, the next step.....

## Make a tee time.

Tee times can be made up to 1 week prior to the day you golf.

5 ways to make a tee time:

- Call the Pro Shop. They will let you know what times are available. 425-430-6800, ext. 1
  - You can also ask to be signed up with a “seasoned” member to help you navigate the course and our procedures.
- Stop by the course and sign up in the Tee Times Binder, located next to the cash register on any day other than Tuesday morning.
- Sign up Tuesday morning, for the following Tuesday
  - The Tee Times Binder will be at the Ladies Counter
- Call the Mentor and ask to be signed up with her or another mentor.
- Ask a friend to sign you up.
  - Members can sign up themselves and 1 other golfer.

Once you have a tee time for Tuesday:

On Tuesday:

- Arrive at the course at least ½ hour prior to your tee time.
- Pay the greens fee.
- Optional – sign up for Pro Shop competition - \$2
- Sign up for the following week
- Check at the ladies counter what the competition is for the week.
- Pick up a White Ladies Club scorecard, located on top of the tall counter.
- At the tee box, decide who will keep the *master scorecard* with all players on it.
  - Another master should be kept for those in the Pro Shop Competition
- Tee off and have a fun round
  - Feel free to ask questions about etiquette, the course, etc.
    - No questions or tips about swings or clubs to use should be asked.
  - Don't be offended if the other ladies correct you in etiquette or make suggestions
- After the round, calculate the competition
- Sign and attest the *master scorecards*
- Post your score in GHIN, hole by hole, preferably on the day of play. Use either the phone app or your home computer.
- Post your improved holes in the Year Long ECCI book, if you have entered.
- Post any birdies you made in the BIRDIE Book
- Enjoy Lunch

Please see the EXAMPLES, located at the back of this packet:

- TEE TIME SIGN UP SHEET
- WEEKLY COMPETITION SHEET
- SCORECARDS

# COMPETITIONS

We are a handicap club, in that all the competitions, except for the Club Championship, use NET scores. Ladies are grouped in divisions based on their handicap so you are competing with ladies of similar ability.

We have added **9-hole competitions**, as well as the 18 hole competitions. We are trying to accommodate those ladies who can only play 9 holes, for various reasons – physical ability, time constraints, doctors appts., children, etc. So, just know that this is now available.

## MAPLEWOOD

One of our “purposes” is to offer regular competitions:

Our competitions are all **OPTIONAL**. We have 2 types of competition – Weekly and “Major”. There are **no additional fees** to enter the Ladies Club competitions.

- ALL competitions, except for the Club Championship are “handicapped”
  - Members are placed in divisions, based on handicap so you only compete against others with similar ability.
  - Club Championship has divisions based on handicap, but the competition is a “scratch” (no handicap used) competition.
  - Payouts are by division
  - Definitions and explanations of each competition are posted on cards by the sign in binder. Definitions can also be found in the Member Directory and on the website.
- Eligibility
  - Must have an established GHIN handicap
  - New members without a handicap must play an equivalent of 3 18-hole rounds from ANY course to establish a handicap
    - 9-hole rounds can be used, in combination with other 9 hole rounds to meet the 3 18-hole round requirement
- Weekly competitions
  - All Eligible members can be included
  - Different competition each week
  - 9-hole competitions will also be available
  - If you choose NOT to participate in the competition, just let the other ladies in your group know not to include you.
- Major M/W tournaments
  - Eligible members must sign up on the sign-up sheets, located on clipboards on the ladies club desk
  - 2 multi day tournaments:
    - 3 Week Eccie, typically in April
    - 3 day Club Championship – typically in August and held Tuesday-Thursday-Tuesday
  - Single day tournaments:
    - 1 day 2-Lady Best Ball (where you play with a partner)
    - 1 day 2 Lady Chapman, Shamble, or Scramble
    - Beat the Pro
    - Field Day
    - Last Chance
    - Tombstone
  - Golf Genius (GG), a tournament program, will be used for all Major Tournaments.
    - The use of this program allows:
      - Scorecards to be emailed to the participants and printed on their computer. The handicaps, handicap strokes (pops), team member for 2 lady competitions and any other information for the tournament to be pre-printed for each player
      - Scores are entered into the GG program and results calculated
      - Scores will be automatically posted to GHIN, so the player does not have to post.
      - Participants will still be required to sign and attest the cards upon completion of the round.

- Golf Genius MAY be used for some Weekly competitions.
  - Players will be notified, usually by a sign at the ladies counter to not post scores when GG is being utilized.
  - If so, then notice will be given to the players to NOT post their scores as Golf Genius will do it automatically.
  - All requirements for completion of a competition card will still be in effect – complete names, sign, attested, date, handicaps, and totals (for double checking data entry).

## OTHER COMPETITIONS

Other organizations throughout the state sponsor many events and tournaments from April through October. A Maplewood member may sign up for any tournament, providing her handicap meets the requirement for the event.

**Those signing up for tournaments are placed in flights of players with similar handicaps.** Do not let the word “tournament” discourage you from playing. You will be competing against ladies of similar ability and have every chance to win your division!

Sign ups for the State and City tournaments are listed in their respective binders located on the counter next to the computer.

**WSWPLA (State)**, monthly tournaments between April and October. Scheduled events will be listed on the calendar in the Member Directory and the website. Played at courses around the state.

**GSWPGA (City)**, monthly tournaments between April and October. Scheduled events will be listed on the calendar in the Member Directory and the website. Played at courses around Seattle.

**GSWPGA Team Matches:** Maplewood's Team Captain selects a team of 6 for each match. She chooses the 6 lowest handicap members who have signed up. One match is held at each participating course throughout the year.

The competitions above are for members of public courses. Ladies that are only members of private courses cannot compete in these tournaments. However, if they are members of both a private and a public course, they CAN compete.

The following organizations have tournaments that are open to anyone with a GHIN. Many of their tournaments have a handicap limit, so you must check their requirements before signing up. Links to their websites and tournaments can be found on our website at:

<http://www.maplewoodwomensgolf.com/linkspage.htm>

**WaGolf** – Washington Golf Association

**PNGA** – Pacific Northwest Golf Association

**USGA** – United States Golf Association

## INVITATIONALS

In addition to the tournaments offered by the above organizations, many courses and ladies clubs have their own “Invitational” tournaments. We have a Binder that has some of the invitational entry forms.

- These are usually open to anyone with a GHIN
- The competitions often require a partner, like a 2 lady best ball
- The field is limited, so popular Invitationals can fill up fast
- Prizes and lunch are typically included in the entry fee.
- Raffles are a big draw

Maplewood Golf Course has occasionally held an Invitational in September.

## COMPETITION WINNINGS

We are amateur golfers, and as such, we cannot be paid outright cash for our competitions. So....any money a golfer wins in these competitions will be credited to an account at the Maplewood Pro Shop for each golfer.

This is referred to as **BOOK MONEY**. Just ask one of the guys at the desk for your balance.

- If you play in an Invitational, any money won there will be put on the books of the course you played. You'll have to ask what the money can be used for.

At Maplewood, this money can be used for:

Greens Fees	Pro Shop Merchandise	Carts
Range Balls	Golf Lessons	

## SCORECARDS

Our ladies club uses their own white scorecards, but the golf course cards can also be used. The ladies club scorecards are setup with extra columns to make it easier to record competition results. When turning in scorecards for the Weekly competitions, either card can be used as long as the competition results are clear and legible. Obviously, the ladies club scorecard is preferable.

A properly filled out scorecard should include in order to ensure your score will count in the competition:

- PRINT Golfers' FULL name – both first and last.
- Scores for each hole
- Course handicaps for each golfer – found in the Handicap Binder
- Competition totals, circled
- Signed by the Scorer
- Attested (signed) by another golfer that has checked the results
- Dated for the day of competition
- For the **Weekly Competition**, turn in **ONE completed scorecard** for the entire group, placing it in the yellow box on the ladies counter.
- For **Major Competitions**, turn in your completed scorecard to the Tournament Chairperson or in the box labeled Tournament at the completion of your round.

All golfers in the foursome can be DQ'd (Disqualified) from the competition if any one of these occurs:

- Full names not used, even if only 1 name doesn't have a last name.
  - Last name initial doesn't count
- No Scorer signature
- No Attest signature
- No Date

An individual will be DQ'd from the competition if:

- Takes an "X" on a hole that is **part of the competition**.
  - An X means she has picked up her ball before putting the ball in the hole.
- Records a lower score than actually achieved.
- Incurs a penalty that DQ's her from the competition.
  - There are too many situations where this could happen to list here. They can be found in the USGA Rules book
- In order to speed up play, it is acceptable (and encouraged) to pick up your ball after you've reached your maximum score *for handicap purposes*, which is Net double bogey (information in following pages) ONLY if the hole you are playing is *not* part of the competition. You will be DQ'd from the competition if you've picked up your ball on a hole that is part of the competition. As an example, we have a competition called O.N.E.S. where you only count your score on holes that begin with one of those letters – one, six, seven, etc. You can pick up your ball on holes that don't start with those letters and not be DQ'd from the competition. You would record your max net double bogey on that hole with an X next to it.

Mistakes that don't DQ a foursome or an individual:

- Addition errors

- Errors in calculating the competition, although it does create a headache for the Captain, who checks all the cards and calculates the winners

Posting requirements:

- Because of the daily update of the handicap system, players are REQUIRED to post the day of play in order to be included in the Weekly Competition. A player who does not post on the day of play will be DQ'd from the competition.

Bottom line ladies.....make sure the scorecard is filled out properly or you may have some disappointed ladies, especially if they would have won some money had they not been DQ'd.

Examples of how to fill out the scorecards are included in this packet.



# HANDICAPS

Our club uses handicaps calculated from the USGA GHIN System based on the rules set by the World Handicap System:

**GHIN** is an acronym for the “**G**olf **H**andicap **I**nformation **N**etwork”, a handicapping service provided by the USGA to participating associations and clubs.

Associations and clubs sign up to use the service, allowing their members to post scores, calculate handicaps and retrieve handicap information online, from any computer.

Handicaps are calculated based on score, course slope and rating and course par. A score of 90 on a course with a 68/108 rating/slope is not the same as a 90 on a course with a 74.9/124 rating/slope. The handicap index for those two scores will be quite a bit different.

Course Rating:

- Numerical value given to each set of tees at a particular golf course to approximate how many strokes it should take a scratch golfer to complete the course.
- Maplewood’s Course rating for Women from the Red tees is: 69.9

Slope:

- Measurement of the overall difficulty of a golf course for bogey golfers relative to the course rating
- Minimum slope value is 55, maximum is 155. When first put into effect, the USGA slope for an “average” golf course was 113, which is pretty low (or easy).
- Maplewood’s Slope for the Women from the Red tees is: 120

When playing at different courses, your course handicap will go up or down depending on the rating/slope/par of that course.

- Each course will have a table posted that shows what a golfer’s handicap is at their course for both Men and Women and for each tee.

As an example:

A golfer with a 24.9 handicap will have a course handicap of:

- 24 at Maplewood (120 slope)
- 29 at Crosswater in Oregon (130 slope)
- 18 at Foster (105 slope)

About GHIN index:

- Calculated on the lowest 8 out of 20 most recent scores.
- Maximum score per hole to post for handicap purposes:

Net Double Bogey	A player’s maximum hole score for handicap posting purposes, ensuring bad holes don’t impact a player’s handicap too severely.
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Net double bogey	=	Par	+	2	+/-	Handicap strokes for a given hole
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- Partial rounds
  - You can post a score even if you don’t complete all holes
    - For 18-hole round
      - 14 holes need to be completed to post an 18-hole round:
        - Calculate what you “would” have scored, based on handicap for the remaining holes you didn’t finish.
          - See the sample scorecard on calculating “Pops” (handicap strokes per hole)
          - Using the “pops”, add them to the Par for the remaining holes.

- For example, if hole 15 is a par 5 and you would get 2 “pops”, your score would be 7 --- 5 + 2
    - If Hole 16 is a par 3 and you get no “pops” , the score would be 3
    - Do this for the remaining holes you have not completed
  - For a 9-hole round
    - 7 holes required to be completed to post a 9-hole score
      - Calculate what you would have scored, based on handicap, for the remaining holes you didn’t finish.
- Hole started, but not completed
  - If for some reason, you start a hole, but don’t finish it, you would record your “most likely” score – had you finished it.
  - The USGA has a recommended guideline for calculating the *most likely score*:
    - If a ball is on the putting green no more than 5 feet from the hole – Add 1 stroke
    - If a ball is between 5 feet and 20 yards from the hole – Add 2 or 3 additional strokes depending on the position of the ball, difficulty of the green and ability of the player.
    - If a ball is more than 20 yards from the hole – Add 3 or 4 additional strokes depending on the position of the ball, difficulty of the green and ability of the player.

#### Handicap reports:

- Found in the Handicap Report folder
- Printed each Tuesday morning by the Pro Shop.
- Report shows both Handicap Index and Course handicap for each set of tees.
- Handicaps are calculated daily. Each time an individual plays, they will have a new handicap the next day, which may or may not be different.

#### New Golfers, without an established GHIN Handicap:

- 3 - 18-hole rounds, 6 - 9-hole rounds or a combination of the two (total of 54 holes) are needed to establish a Handicap
  - From any course
  - 9-hole rounds can be posted. GHIN combines 2 9-hole rounds (from any course) to produce an 18-hole score
- Handicap chair or Mentor can show you how to post a score
- Put cards in the “NEW MEMBER” red mailbox on the counter to the right of the computer
  - Mark it as POSTED if you have already posted the score
  - After 3 18-hole rounds have been completed, you don’t have to put the cards in the new member box

#### Posting

Post your score right after the round. You can use the internet at home at GHIN.com or the phone app.

- Posting Hole by Hole will allow the computer to adjust for your maximum score allowed for each hole.
- To post at home, go to GHIN.COM
  - Log in with your GHIN number and name
  - Click on Post a Score
  - Select Hole by Hole Score
  - Enter requested information – Course, # of holes, tees, type (Home, Away, Comp)
  - If you don’t post hole by hole, for any hole that is over your net double bogey maximum score, you must adjust your score to reflect those hole adjustments
- When posting make sure you select the correct course and tees if you are posting for play at another course
- Player will be DQ’d from the Weekly competition if she doesn’t post the day of play.

#### WHOOPS

If you make a mistake in posting your score, you can have the Handicap Chair correct it by listing it on the “WHOOPS” clipboard next to the binders.

Mistakes that need to be corrected:

- Wrong score posted (keypunch error)
- Hole scores not adjusted for the Maximum Score per score (if not posting hole by hole)
- Wrong date
- Wrong tees
- Wrong course

Scores cannot be posted between Nov.15 and March 1 for play in the PNW. WaGolf considers conditions in this area will adversely affect handicaps during this time. Your GHIN will be deactivated on Jan 1. and reactivated when you pay your dues. If you play down south or in areas that post year-round, you can post those scores. You may have to wait until you come back and your account has been reactivated.

## **MEMBERSHIP PACKAGE from the COURSE and RESTAURANT**

The last few years, Maplewood Golf course and the RiverRock Restaurant have graciously given the Men's and Women's club discounts/coupons to use during the year. The resulting value of these coupons pretty much offsets the cost of the membership. The coupons will be added to your account at the register for the golf course. Just let the staff know when you want to use them. The restaurant will have a list of members, When you want to use one of them, let the staff know and they will check their list. This gives both the course and RiverRock the flexibility to add additional promotions during the year, as they see fit.

Once you pay your dues, the staff will add them to your account at the register. Your name will also be added to the list the restaurant staff will keep.

# ORGANIZATIONS

As an individual, you can belong to several public and private course clubs if you wish. Our club is a Public member club.

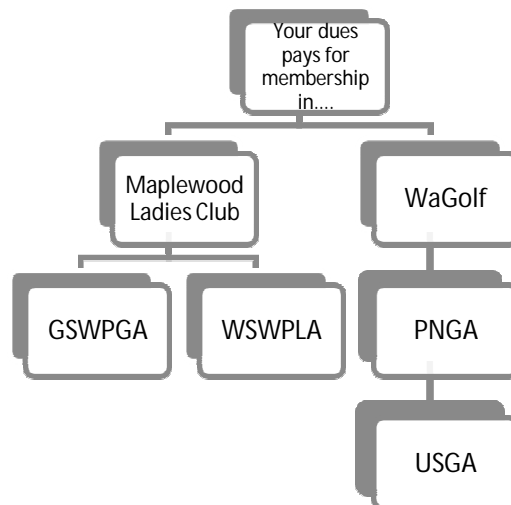
Our club chooses to pay dues to belong to 2 other organizations: **GSWPGA (Greater Seattle Women's Public Golf Association)** or "City" and **WSWPLA (Washington State Women's Public Links Association)** or "State".

**GSWPGA** is made up of 9 public courses ladies clubs located within the greater Seattle area. Because our club is a member of GSWPGA, all our members are eligible to play in tournaments sponsored by them. They are held once a month from April to October.

**WSWPLA** is made up of about 46 public courses ladies clubs located throughout Washington State. As with GSWPGA, because our club is a member of the WSWPLA, all our members are eligible to play in tournaments sponsored by them. They also hold one tournament a month from April to October.

Part of your dues is paid to WaGolf, which in turn, pays part of those dues to the USGA on your behalf. You then become a member of the WaGolf, PNGA, and USGA. You do not have to be members of any other association (ie GSWPGA) to be a member in WaGolf and higher.

- The **USGA** (United States Golf Association) is the governing body of amateur golf in the United States.
- The **PNGA** (Pacific Northwest Golf Association) is a regional part of the USGA and is made up of the state associations of Washington, Oregon, Idaho, and British Columbia.
- The **WaGolf** (Washington Golf Association) is a "subset" of the PNGA and is made up of ALL Washington State golfers who pay dues. The golfers can be from private or public courses.



# BINDERS

There are a number of binders on the table next to the computer that are used for the club.

- **TEE TIMES:**
  - Sign up for tee times and foursomes. This book will be located at the ladies club counter on Tuesday morning. For all other times, it will be located by the cash register in the Pro Shop.
- **HANDICAP:**
  - Handicap reports show the most current GHIN handicap index and Course handicap for each player. Use this report for competitions.
  - Printed each Tuesday by the pro shop.
- **CITY (GWSPGA):**
  - There is a sign up sheet for each City tournament. The sheets will have the details for each tournament, including competition, cost, time, sign up deadline and place. If you decide to play, you can leave a check, payable to the City Rep. (noted on the sheets), or mail one to her.
- **STATE (WSWPLA):**
  - There is a sign up sheet for each State tournament. The sheets will have the details for each tournament, including competition, cost, time, sign up deadline and place. If you decide to play, you can leave a check, payable to the State Rep. (noted on the sheets), or mail one to her.
- **YEAR LONG ECCI:**
  - Cost \$5. Sheet for each player who enters. Players record any improved score for each hole over the prior best score. Only Tuesday play can be entered.
- **BIRDIES:**
  - Players record each birdie they make for any round played at Maplewood on any day.
- **INVITATIONALS**
  - Flyers from other course and Ladies club Invitational Tournaments with information such as Date, Cost, Theme and how to enter are included in this binder. Extra copies may be available for members to take. If not, a copy can be made or a link to their website may be listed, do not take the only copy.

# RULES

There are A LOT of rules in golf! Most are rarely used, so this introduction will include some of the most common ones you'll probably encounter on the course. Rules books are available at the Pro Shop for a nominal fee.

The USGA has a wonderful website that explains the rules, including videos.

<https://www.usga.org/content/usga/home-page/rules-hub.html>

First and foremost, on any course, you should find out what "rules" are in effect. Because we live in the PNW in the wet and soggy weather, we have what we call "Preferred Lies". What does this mean? Well, it depends on who you ask and what course you are playing.

Maplewood Ladies club plays "**Preferred Lies**" as such (see enclosed full Preferred Lies Sheet):

- In the Closely mown areas (fairways/1 cut), a player is allowed to:
  - Highly recommended to mark the ball, lift and clean it
  - Place it within 1 club length (any club) from where it originally lay, NO CLOSER TO THE HOLE.
- Once placed (fingers released from the ball), it can't be place again – it is in play.
- In the "rough"
  - Highly recommended to mark the ball, lift and clean it
  - Place it within 6" of the original position, NO CLOSER TO THE HOLE
  - Once placed (fingers released from the ball), it can't be place again – it is in play.

\* IMPORTANT\* ----- When you play other courses or in other tournaments, you MUST check with their rules to see what "Preferred Lies" they may play.

When conditions improve, the playing rule will be changed to "Summer Rules".

Basically you are not allowed to move or clean your ball, while it's in play, unless you are taking a drop or once the ball is on the putting surface.

Free Relief (1 club length) situations at Maplewood (also see the Local Rules sheet):

- All Cart paths – if your ball is on the path or you are standing on it, you get 1 club length
- Swing relief –
  - Mole Hills – if your ball is on a mole hill or your stance is on one, whether stomped down or not, you get relief.
  - Electrical boxes – if your swing or stance is impeded by the box.
  - Protective screen of trees on #11 Tee.
    - If you are playing #10 or #13 and your ball is near the protective trees but not inside the blue stakes, you get swing relief, no closer to the hole.
- No Swing relief allowed:
  - When ball is near the boundary fences on holes 4, 5, and 18

Common Rules and Situations:

- **Wrong Score Recorded on Scorecard (Rule 3.3 b (3))**  
Penalty for signing scorecard that includes scores lower than actually recorded is **disqualification**. There is no penalty for signing a scorecard that incorrectly inflates a player's score, but the higher score stands.
- **Playing out of Turn (Rule 6.4)**  
In stroke play, there is no penalty for playing out of turn. Players are both allowed and encouraged to play "ready golf". In match play, a competitor has the option of making you re-do your shot in the correct order of play.
- **Playing a wrong ball (Rule 6.3 b)**  
If a player makes a stroke at the wrong ball, she must correct the mistake BEFORE teeing off on the next hole. She must re-hit with the correct ball as near as possible to the original spot the wrong ball

was hit. **2 stroke penalty if corrected before teeing off on the next hole, or Disqualification if not corrected.**

- **Ball Moves after Loose Impediment is Removed (Rule 15.1)**  
Players can remove loose impediments without penalty from anywhere on or off the course (including hazard areas). If the ball moves while removing a loose impediment, it's a **1-stroke penalty** and the ball is replaced at the original spot.
- **Ball striking competitor's ball at rest while putting on the green (Rule 11.1 a)**  
Take a **2-stroke penalty** and play it as it lies. The ball that was hit must be returned to the spot it originally laid.
- **Player accidentally moves her ball or marker on the putting green (Rule 13.1 d)**  
There is no penalty if a player accidentally moves his ball or ball marker on the green. Ball or ball marker replaced as near as possible to where it originally laid.

Local Rules: Each golf course may have some local rules that may not be in the USGA Rules Book.

## Maplewood Local Rules.

All competitions shall be conducted under the USGA Rules of Golf, and Maplewood Local Rules

All *penalty areas* are played as red penalty areas (Rule 17.1d), and as an additional option, Section 8; Model Rule B-2: Player may take relief on the opposite margin of the penalty area equidistant, and not closer to the hole (1 stroke penalty).

When "Preferred Lies" are in effect, please see "Maplewood Preferred Lies":  
Maplewood "Preferred Lies" rule. This is posted by the handicap computer, on #1tee, #10 tee, front counter and on the Men's Club website at  
[http://www.maplewoodmensclub.com/pdf/2022/mwmc\\_preferred\\_lies\\_2022.pdf](http://www.maplewoodmensclub.com/pdf/2022/mwmc_preferred_lies_2022.pdf)

**Aeration Holes** in General Area, a ball that comes to rest in or on an aeration hole may be lifted, without penalty, cleaned and placed, as near as possible to the spot where it lay but not nearer the hole. On the putting green, a ball that comes to rest in or on an aeration hole may be placed at the nearest spot not nearer the hole that avoids the situation.

The "naturalized areas" are all grass areas that are taller than intended rough cut. The penalty line is defined by the cut of grass. Play these areas as red penalty areas, (Rule 17.1d)

**#1** OB begins with the white stripe located on the curb right of the practice putting green, and runs the entire left side of the hole until the white OB stake is reached on #2 tee. OB is defined by the left edge of the cart path and the left edge of the lower cart path on the upper portion of the hole, (Rule 18.2).

### **#1 & #9 Split Rail Fence**

If any player's swing is restricted by the split rail fence while the ball is in play, then free relief may be taken, (Rule 16.1a). If a ball drop is provided, it may be used as an additional option.

### **#2 & #6**

If a ball comes to rest within the margin of the penalty area, proceed under Rule 17.1d. If a ball drop is provided, it may be used as an additional option.

**#3 Right Side of Green:** OB starts at the stake on the right side of the cart path and is then defined by the outside margin of the cart path, ending at the bridge.

**#4** Any ball left of the outside margin of the left cart path between the two red stakes that remains in bounds is considered to be in the penalty area, and the player must proceed under Rule 17.1d.

**#9** Stripes on curb on #1 & #9 in a straight line define OB behind @1 tee and #9 green. The outside margin of the curb defines OB until the stake right of #3 green is reached.

**#7 & #10** Any ball that comes to rest in the general play area between the orange poles may take a free relief on the right side of the cart path.

**Note: OB on both holes is defined by the cyclone fence.**

**#10, #11 & #13** If a player's ball or stance is within the area defined by blue dots, the player, without penalty may take relief not nearer the hole. **Note: Line of sight relief is also permitted, not nearer the hole.**

**#18** OB is defined by stakes up to the fence, then the ground wire of the fence defines OB. The player does not receive free relief from the fence, posts or the concrete bases holding the posts.

No more than 4 players per group.

## MEMBER DIRECTORY

Each year, the beginning of April, we print a Directory that includes a Calendar of Events, By-Laws, Constitution, Playing Rules, Definitions, Member Directory, and more. This is a very useful source of information, so be sure to take a look at it. A directory will be mailed to each member.

## BULLETIN BOARD

Information for Ladies Club events and results are posted on the bulletin board, behind the Handicap posting computer.

Items included here:

- Payouts Report for Maplewood Competitions, City and State tournaments
  - Monthly
  - Year-to-Date
- Weekly Competition Results
- Pro Shop Weekly Competition Results
- City Tournaments
  - Tee Time assignments for tournaments
  - Results for tournaments
- State Tournaments
  - Tee Time assignments for tournaments
  - Results for tournaments
- WaGolf/PNGA notices
- TEAM sign up sheets
- Monthly P&L Treasurer Reports
- Other miscellaneous notices

## MEETINGS

We have 3 General meetings each year, for all members to attend:

- February
  - New items
  - Approve any changes to By-laws and Constitution
- November
  - Vote on Board positions:



- Captain
    - Co-Captain
    - Secretary
    - Treasurer
    - State Trustee (2 year term)
    - City Rep (2 year term)
  - Approve Budget for the next year
- December
  - Holiday Luncheon
  - Awards
    - Club Champion award
    - Birdies
    - Most Improved
    - Team (if we prevailed!)
    - Year Long ECCI
    - Passing the gavel to the new Captain

## **COMMUNICATIONS**

E-mails will be used to contact the membership concerning tournaments, announcements, etc.

## **VOLUNTEER OPPORTUNITIES**

Our club is run on volunteers. Without them, not much would get done.

New members are usually not asked to volunteer for many things, simply because we don't want to overwhelm them or discourage them from our club.

However, if you have a particular talent (computer savvy or creative or ?) that you would like to share with our club, feel free to ask what might be available.

A list of the positions that we fill each year can be found in the Member Directory or on the Website under "Members". If one of these positions sounds interesting to you, don't hesitate to ask for more information on them. You can either ask the current chair of the position or the Captain. Even one of the long term members, I'm sure, can answer some of your questions.

So...for the first year, sit back, play golf and take your time to get to know us and don't be afraid to ask questions!

# SAMPLE TEE TIME SIGN-UP SHEETS

This sign-up sheet is used for all Weekly Tuesday competitions, except for the Monthly Medal, which is the 1<sup>st</sup> Tuesday of every month

Tells you what competition you'll be playing

## WOOD WOMEN'S GOLF ASSOCIATION TUESDAY SIGNUP SHEET

DATE 5/19/15 COMPETITION \_\_\_\_\_ PUTTS \_\_\_\_\_

PLEASE ARRIVE AT LEAST 30 MIN. BEFORE YOUR TEE TIME.

Group of foursomes

✓ ✓ ✓

If playing only 9 holes, please check highlighted column

✓ ✓ ✓

TIME	PLAYER	✓	PLAYER	✓	PLAYER	✓	PLAYER	✓
7:28	Janet Dobrowolski	✓	Marilyn Rogers	X	Rose Wagenman	✓		✓
7:36	Kren Maguire	✓	Audrey Campbell	X		✓		✓
7:44	Betty Nichols	✓	Carol Kehoe	X	Ruth Diemert	X	Nancy Connolly	✓
7:52		✓		✓		✓		✓
8:00		✓		✓		✓		✓
8:08	~~~~~	✓	~~~~~	✓	~~~~~	✓	~~~~~	✓

Start times: First tee time can be different each month.

April start – 7:57

May – 7:57

June, July, Aug – 7:30

Sept. – 7:57

Oct. – 9:00

Sign up for whatever tee time you'd like, or with someone you'd like to play with. This sample shows there are openings at 7:28 and 7:36 with groups. Or you can sign up for one of the later times and hope others will fill out your foursome. If you are playing 9 holes, mark the column with an X. Note: There can't be 3 9-hole players and 1 18-hole player in the same group – it would leave the 18-hole player by themselves on the back nine.

## MAPLEWOOD WOMEN'S GOLF ASSOCIATION FIRST TUESDAY SIGNUP SHEET

\*DATE \_\_\_\_\_ COMPETITION: Monthly Medal

\*TEE TIMES WILL BE ASSIGNED FOR THE 1<sup>st</sup> TUESDAY OF EACH MONTH.

Please indicate whether using a cart or not AND (New!) check if playing only 9 holes

PLAYER	PLAYER	CART YES/NO	9 Hole ✓
Janet Dobrowolski	Jane Doe		✓
Marilyn Rogers	Pam Hoffmann		✓
Rose Wagenman			✓
Audrey Campbell	Ann Yi		✓
Danja Gunderson	Colleen Donovan		✓
Carol Kehoe	Pearv Brown		✓

This form is used for the Monthly Medal Competition for the first Tuesday of the month. It is a "2-Lady" sign up, so sign up with a friend. This makes it easier to put foursomes together. It is typically on the 1<sup>st</sup> Tuesday of each month. The foursomes are put together in a draw in order to mix up players and give everyone a chance to play with different members. The Weekly Competition Chair will assign the foursomes and times. She will email each group with their tee time, usually by Sunday evening prior to play.

# SCORECARD EXAMPLE

Enter Full names – PRINTED First AND Last

**INCORRECT!** All players will be DO'd if turned in with only First name!

HOLE	YARDAGE	HANDICAP	PAR	Tee		Tee		Tee		Tee	
				Y	R	Y	R	Y	R	Y	R
				Jane Smith		Mary Roberts		Kathy Sweeney		Carol	
1	244	10	4	5	2	6	2	5	2	5	1
2	99	18	3	3	2	5	2	3	2	4	2
3	330	6	4	6	1	7	2	5	2	6	2
4	266	12	4	5	2	5	2	5	2	6	2
5	441	8	5	7	1	8	2	7	3	7	3
6	101	16	3	3	2	4	1	3	2	4	2
7	470	2	5	7	2	8	3	7	1	8	2
8	289	4	4	5	3	6	2	5	1	6	1
9	285	14	4	4	2	5	2	5	2	5	1
OUT	2525		36	45	17	54	18	45	17	51	16
NAME											
10	430	3	5	7	3	9	3	6	2	7	2
11	360	1	4	6	2	8	3	6	3	7	1
12	130	13	3	5	2	5	2	4	2	5	2
13	305	11	4	4	2	5	1	4	2	6	2
14	105	17	3	3	1	3	1	3	2	4	2
15	400	7	5	6	2	7	2	7	3	7	3
16	330	9	4	6	3	5	2	5	2	5	3
17	350	5	4	5	2	6	2	6	3	6	3
18	220	15	4	3	1	4	2	4	2	5	2
IN	2630		36	45	18	52	18	45	21	52	20
TOTAL	5155		72	90	35	106	36	90	38	103	36
HANDICAP				23	35	36	36	18	38	27	36
NET				67	35	70	36	72	38	76	36

You can use these columns (noted in gray) to enter the competition numbers when necessary. We'll assume the competition is **number of putts** in this example.

The text in the competition columns – Tee/Y/R/W/B refers to the tee boxes played. If you play a tee box other than the RED, please circle the tees you play. Your handicap should reflect the tee box you play from.

SCORER: J. Smith      ATTEST: K. Sweeney      DATE: 4/21/15

Scorer, Attest, and Date **MUST BE FILLED OUT**. Otherwise all golfers will be DO'd from the competition.

# SCORECARD EXAMPLE: How to do "pops" (Handicap strokes per hole)

Handicap strokes shown PER HOLE are also referred to as "pops". When a handicap competition is determined on a hole by hole basis, each player's score, BY HOLE is calculated based on their handicap for each hole.

For example:

If a player has an 18 course handicap, they get 1 "pop" for each hole. If a player has a 32 handicap, they get 2 "pops" for 14 holes and 1 "pop" for 4 holes ( $2 \times 14 + 1 \times 4 = 32$ ). A player with a 40 handicap gets 3 pops on 4 holes and 2 pops on 14 holes. To determine which holes receive the pops, the "HANDICAP" column is used. Holes are rated from hardest (1) to easiest (18).

MAPLEWOOD WOMEN'S GOLF ASSOCIATION											
HOLE	YARDAGE	HANDICAP	PAR	Jane Smith		Mary Roberts		Kathy Sweeney		Ca	W
				Tee		Tee		Tee			
				Y		Y		Y			
				R		R		R			
				W		W		W			
				B		B		B			
1	244	10	4	*		**		*		**	
2	99	18	3	*		**				**	
3	330	6	4	*		**		*		**	
4	266	12	4	*		**		*		**	
5	441	8	5	*		**		*		**	
6	101	16	3	*		**				**	
7	470	2	5	**		**		*		**	
8	289	4	4	**		**		*		**	
9	285	14	4	*		**		*		**	
OUT	2525		36								
NAME											
10	430	3	5	**		**		*		**	
11	360	1	4	**		**		*		**	
12	130	13	3	*		**		*		**	
13	305	11	4	*		**		*		**	
14	105	17	3	*		**				**	
15	400	7	5	*		**		*		**	
16	330	9	4	*		**		*		**	
17	350	5	4	**		**		*		**	
18	220	15	4	*		**		*		**	
IN	2630		36								
TOTAL	5155		72								
HANDICAP				23		36		15		38	
NET											

Handicap of 14: 1 pop - handicap holes 1-14  
 Handicap of 28: 2 pops - handicap holes 1-10  
 1 pop - handicap holes 11-18  
 Handicap of 39: 3 pops - handicap holes 1-3  
 2 pops - handicap holes 4-18

Holes are rated by how hard they are in relationship to par, alternating the front and back. So if the front nine has even numbers, the back will be odd.

For Maplewood, Hole # 11 is considered the hardest hole for women to par, hence the # 1 handicap.  
 Hole # 2 is considered the easiest hole to par for women, making it #18.

SCORER:    J. Smith       ATTEST:    K. Sweeney       DATE:   4/21/15

# SCORECARD EXAMPLE: How to score "POINTS"

For the competition "POINTS", a player can get points for each hole depending on how she scores the hole "net" against par. For this competition, you have to use "pops" to determine each player's net score, and thereby the points earned on each hole.

How points are awarded:

- Net 4 under par: 6 points
- Net 3 under (Albatross): 5 points
- Net 2 under (Eagle): 4 points
- Net 1 under (Birdie): 3 points
- Net par: 2 points
- Net 1 over (Bogey): 1 point
- Net 2 or more over: 0 points

## MAPLEWOOD WOMEN'S GOLF ASSOCIATION

HOLE	YARDAGE	HANDICAP	PAR	Jane Smith		Mary Roberts		Kathy Sweeney		Carol	
				Tee	Y	Tee	Y	Tee	Y	Tee	Y
1	244	10	4	5 *	2	**		*		**	
2	99	18	3	3 *	3	**				**	
3	330	6	4	6 *	1	**		*		**	
4	266	12	4	5 *	2	**		*		**	
5	441	8	5	7 *	1	**		*		**	
6	101	16	3	3 *	3	**				**	
7	470	2	5	7 **	2	**		*		***	
8	289	4	4	5 **	3	**		*		**	
9	285	14	4	4 *	3	**		*		**	
OUT	2525		36		20						
NAME											
10	430	3	5	7 **	2	**		*		**	
11	360	1	4	6 **	2	**		*		***	
12	130	13	3	5 *	1	**		*		**	
13	305	11	4	4 *	3	**		*		**	
14	105	17	3	3 *	3	**				**	
15	400	7	5	8 *	0	**		*		**	
16	330	9	4	6 *	1	**		*		**	
17	350	5	4	5 **	3	**		*		**	
18	220	15	4	3 *	4	**		*		**	
IN	2630		36		19						
TOTAL	5155		72		39						
HANDICAP				23		36		15		38	
NET					39						

Calculations For Jane Smith:

Hole #1, her Net score for the hole is par 4 : 5 minus 1 pop = 4. This gives her 2 points.

For Hole #2, her net score is a birdie 2: 3 minus 1 pop = 2. This gives her 3 points.

For Hole # 18, her net score is an eagle 2: 3 minus 1 pop = 2. This gives her 4 points

For Hole #15, her net score is a double bogey 7: 8 minus 1 pop = 7. She gets no points for this hole.

Her total points for the round are 39.

SCORER: J. Smith      ATTEST: K. Sweeney      DATE: 4/21/15

# SCORECARD EXAMPLE: How to score "Match vs Par"

For the competition "Match vs Par", a player compares his net score for each hole against par. There are 3 outcomes for each hole – you either "Push" or Tie with Par for the hole, Win the hole by having a net score lower than par, or Lose the hole by have a higher net score than par.

## MAPLEWOOD WOMEN'S GOLF ASSOCIATION

HOLE	YARDAGE	HANDICAP	PAR	Jane Smith		Mary Roberts		Kathy Sweeney		Carol	
				Tee		Tee		Tee		Tee	
				Y	R	Y	R	Y	R	Y	R
				W	B	W	B	W	B	W	B
1	244	10	4	5 *	0	**		*		**	
2	99	18	3	3 *	+	**				**	
3	330	6	4	6 *	-	**		*		**	
4	266	12	4	5 *	0	**		*		**	
5	441	8	5	7 *	-	**		*		**	
6	101	16	3	3 *	+	**				**	
7	470	2	5	7 **	0	**		*		***	
8	289	4	4	5 **	+	**		*		**	
9	285	14	4	4 *	+	**		*		**	
OUT	2525		36		+2						
NAME											
10	430	3	5	7 **	0	**		*		**	
11	360	1	4	6 **	0	**		*		***	
12	130	13	3	5 *	-	**		*		**	
13	305	11	4	4 *	+	**		*		**	
14	105	17	3	3 *	+	**				**	
15	400	7	5	8 *	-	**		*		**	
16	330	9	4	6 *	-	**		*		**	
17	350	5	4	5 **	+	**		*		**	
18	220	15	4	3 *	+	**		*		**	
IN	2630		36		+1						
TOTAL	5155		72								
HANDICAP				23		36		15		38	
NET					<span style="border: 1px solid black; border-radius: 50%; padding: 2px;">+3</span>						

How Match vs Par is calculated:  
 If the net hole score = par, then it's a "push" and no one wins the hole.  
 If the player's net score is BETTER than par (birdie or better), she WINS the hole and gets a point.  
 If the player's net score is WORSE than par (bogey or higher), she LOSES the hole and loses a point.  
 There are a couple ways to denote this on the card.  
 Jane Smith is scored:  
 Score a 0 for a push  
 Score a + for a Win  
 Score a - for a Loss of the hole

Calculations For Jane Smith:  
 Hole #1, her Net score is par 4 : 5 minus 1 pop = 4. She ties with par (push). Score a 0  
 For Hole #2, her net score is 2: 3 minus 1 pop = 2. She WINS the hole.  
 For Hole # 12, her net score is 4: 5 minus 1 pops = 4. She LOSES the hole.  
 To calculate how she did overall against par, just add up all the +'s and -'s. She WON her match against par by scoring a +3.

SCORER: J. Smitn ATTEST: K. Sweeney DATE: 4/21/15

# SCORECARD EXAMPLE: How to score "2 Lady Best Ball"

For a 2 Lady Best ball, you and your partner will use the best "net" ball for each hole to record an 18 hole score.

MAPLEWOOD WOMEN'S GOLF ASSOCIATION										
HOLE	YARDAGE	HANDICAP	PAR	Jane Smith	Tee	Kathy Sweeney	Tee	BEST BALL	Tee	Tee
					Y		Y		Y	
					R		R		R	
					W		W		W	
					B		B		B	
1	244	10	4	5 *	4	6 *	5	4		
2	99	18	3	3 *	2	3	3	2		
3	330	6	4	6 *	5	5 *	4	4		
4	266	12	4	5 *	4	5 *	4	4		
5	441	8	5	7 *	6	6 *	5	5		
6	101	16	3	3 *	2	3	3	2		
7	470	2	5	7 **	5	5 *	4	4		
8	289	4	4	5 **	3	4 *	3	3		
9	285	14	4	4 *	3	4 *	3	3		
OUT	2525		36	45		41		31		
NAME										
10	430	3	5	7 **	5	6 *	5	5		
11	360	1	4	6 **	4	4 *	3	3		
12	130	13	3	5 *	4	3 *	2	2		
13	305	11	4	5 *	4	4 *	3	3		
14	105	17	3	3 *	2	5	5	2		
15	400	7	5	8 *	7	6 *	5	5		
16	330	9	4	6 *	5	5 *	4	4		
17	350	5	4	6 **	4	5 *	4	4		
18	220	15	4	3 *	2	4 *	3	2		
IN	2630		36	49		42		30		
TOTAL	5155		72	94		83		61		
	HANDICAP			23		15				
	NET			72		68		61		

Use these columns to record the NET SCORES for each player

In Best Ball, you take the lowest net score of the players for each hole. You can record the net score in the competition column (gray in the example) and put the best ball in another column.

Their NET Best ball is 61.

SCORER:    J. Smitn       ATTEST:    K. Sweeney       DATE:    4/21/15

# Where to Locate Information (Map of the Pro Shop)

