

# DIRECTORY CHAIRPERSON

Responsible for updating and publishing the club's Member Directory. Work with Captain and Treasurer for up-to-date information.

Possible Information included in the directory:

- Current By-laws & Constitution
- Club Calendar
  - Major tournaments
  - GSWPGA events
  - WSWPLA events
  - Other optional events, if desired
- Game Definitions
- Current Board Members
- Member Roster
  - Information is received from Treasurer, hopefully in an excel format for easy input to directory
- Handicap Information
- What's New Page
- General Playing and Tournament Rules
- Definitions
- Birthdays
- Local Course Information
- Dates of Interest

Deadline for publishing is end of March.

Costco has been the printer of choice however they are only online now and price comparisons should be done. ImpactEasy.com was used in 2021.

Directory is currently in a WORD (Pages for Mac users) document format, for print in a "book" format. This makes it easy to edit, update and print.

Updated Jan. 2022 Caryn Frey